

ARMY INSTITUTE OF NURSING GUWAHATI



**PROSPECTUS FOR ADMISSION TO BACHELOR
OF SCIENCE (NURSING) DEGREE COURSE FOR FEMALE WARDS
OF ARMY PERSONNEL AND CIVILIANS FROM NORTHEASTERN
REGION
FOR 2022-23 SESSION**

**PROSPECTUS
2022**

IMPORTANT NOTICE

**NURSING COURSE CONDUCTED BY ARMY INSTITUTE OF NURSING,
GUWAHATI DOES NOT GUARANTEE JOB IN INDIAN ARMY OR
MILITARY NURSING SERVICE**

CONTENTS

	<u>Page No</u>
1. Management Committee	01
2. Important Dates	02
3. Introduction and General Information	03-04
4. Admission Criteria	05-10
5. Selection Procedure for Admission	11-14
6. Admission Criteria	15-16
7. OAT Session 2022-23: Common Instructions	17
8. Courses of Study	18-24
9. Fees & Refunds	25
10. UGC Notification	26-30
11. Certificates	31-35
12. Sample Question Papers	36-38

Address for Correspondence after Declaration of Results

ARMY INSTITUTE OF NURSING, GUWAHATI
BASISTHA TEMPLE ROAD, BASISTHA
GUWAHATI, ASSAM, PIN- 781029

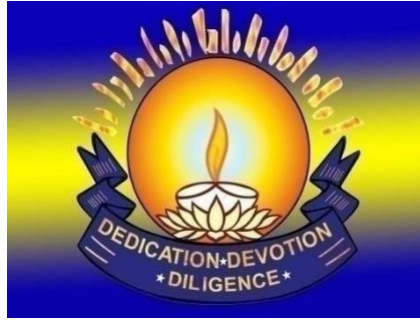
Telephone : Mob – 6901299910
Military - 460151 7559 & 7518

E-mail: ainguwahati@yahoo.co.in

Website: www.ainguwahati.org

MANAGEMENT COMMITTEE

- (a) Patron - General Officer Commanding, 101 Area.
- (b) Chairman - General Officer Commanding, 51 Sub Area.
- (c) Director - Commandant, 151 Base Hospital
- (d) Members
 - Col GS/Col A/ Col Q of HQ 51 Sub Area
 - Principal Matron, 151 Base Hospital
 - Principal, AIN Guwahati
 - Two Faculty Members of AIN.
 - Representative of University
- (e) Member Secretary - Registrar & HOA, AIN Guwahati



IMPORTANT DATES FOR ADMISSION INTO ARMY INSTITUTE OF NURSING (AIN), GUWAHATI FOR ACADEMIC YEAR 2022-23

- | | |
|--|--|
| 1. Commencement of online Registration | - 02 Jun 2022 |
| 2. Last date for receipt of Online Application Forms, Registration and payment of Fee by Army Institute of Nursing, Guwahati | - Upto 25 Jun 2022. |
| 3. Downloading of Admit Card from Website of AIN, Guwahati for both AIN and ACN | - 28 Jun 2022 onwards. |
| 4. Conduct of Online Admission Test (OAT) | - 1430 - 1630 hours on 09 Jul 2022 (Saturday) |
| 5. Declaration of results on the Websites of AIN, ACN & HQ AWES | - 14 Jul 2022. |
| 6. Uploading of First List of candidates in Website of AIN, Guwahati for Counselling-cum-Admission of selected candidates according to rank/ marks obtained in OAT, for admission to AIN, Guwahati | - After declaration of results by AIN, Guwahati |
| 7. Uploading of Notice for Counselling-cum-Admission | - -ditto- |
| 8. Counselling-cum-Admission of the candidates who have submitted their willingness for undergoing the First Year B.Sc Nursing Course 2021-22 in AIN, Guwahati | - Fourth week of Jul 2022. |

Note :-

a. All queries regarding OAT, receipt/ acceptance of application form for OATetc should be clarified from the Principal of AIN Guwahati (Contact No 6901299910, [email- ainguwahati@yahoo.co.in](mailto:ainguwahati@yahoo.co.in). Requisite documents uploaded online alongwith the application must be legible.

b. Application Fee of Rs 1,000/- and Rs 50/- as gateway charges will be paid online only to AIN, Guwahati for both Colleges (AIN & ACN).

INTRODUCTION

1. Army Institute of Nursing, Guwahati was raised within the premises of 151 Base Hospital, Basistha Temple Road, Guwahati on 01 Aug 2006 for imparting professional education in nursing sciences primarily to female dependents of Army personnel and is affiliated to the Srimanta Sankaradeva University of Health Sciences, Assam. It is recognized by Indian Nursing Council, New Delhi and Assam Nurses Midwife's and Health Visitors' Council, Assam. The graduates of AIN have been placed in reputed Hospitals across the country with attractive fresher remuneration.

2. Guwahati is the gateway to the North Eastern Region and is the commercial hub of the region with the requisite infrastructure for such an institution and is well connected to the rest of the country by Rail, Road and Air.

GENERAL INFORMATION

Philosophy

3. The profession of Nursing is a noble service towards humanity. The scope for employment of qualified nurses is increasing day by day all over the world. Nursing is a profession influenced by advances in science and technology and as such AIN, Guwahati prepares students to be professional in nursing and health care and will emphasize in the spirit to serve humanity with **DEDICATION, DEVOTION** and **DILIGENCE**.

Objectives

4. The objectives of AIN Guwahati are :-

(a) To provide a comprehensive system of education to impart thorough knowledge of nursing sciences with adequate practice in the field to prepare students to be highly competent and confident nurses in providing preventive, promotive and rehabilitative services in the healthcare settings and in community.

(b) To maintain the highest standards of education in nursing through an innovative and practical approach to provide services to the society.

(c) To develop teaching and supervisory skills in nursing, health care and administration in hospitals.

The Institute Campus

5. Army Institute of Nursing, Guwahati has been established under the aegis of Army Welfare Education Society (AWES) as a centre of excellence for Nursing Science within **151 Base Hospital located at Basistha, Guwahati**, with all facilities of modern classrooms with LCD projectors for computer aided teaching, library and fully equipped laboratories and a museum. The AIN campus is self-contained in recreational facilities and amenities such as auditorium & cafeteria. Round the clock medical facilities are also available at Narangi Cantonment. Sick students are treated at 151 Base Hospital/Civil hospitals/ MI Room at Narangi.

Hostel

6 The hostel is located at **Narangi Military Station** in a beautiful and secured environment. Each room in the hostel accommodates only two students to offer them excellent opportunity for study without disturbance. The hostel offers excellent messing and lodging facilities in addition to a calm environment aided by the natural beauty of the surrounding hills and the gardens within the hostel complex which are conducive for study. Excellent games, sports and recreational facilities are available in hostel premises to promote healthy living.

Degree & Seats

7 The Institute offers a four (04) year course leading to the award of a Degree of Bachelor of Science in Nursing by **Srimanta Sankaradeva University of Health Sciences, Assam**. The duration of the course includes internship training. Number of seats for each academic year is as under :-

(a)	For female wards of Serving and Retired eligible Army personnel and Widows.	-	45
(b)	For civilian female students from North Eastern States	-	05

		Total	- 50

Registration

8 The students who are declared PASS in all four years of University examinations will be registered with **Assam Nurses Midwife's and Health Visitors' Council, Assam** as **Registered Nurse and Midwife** on payment of necessary fees. The students will also become eligible for Life Membership with Trained Nurses Association of India (TNAI) on payment of necessary fees.

Library

9 The Institute has a well – stocked library with text books and reference books. The library also subscribes to National & International Nursing Journals. At present the library is stocked with more than 5000 books & professional journals and other magazines. Adequate numbers of text books are available in the library so that students can make use of them.

ADMISSION CRITERIA

10. Admission to the first year B Sc Nursing degree course at Army Institute of Nursing, Guwahati will be on inter-se merit of the candidates (female children of serving Army personnel and Retired Army personnel, war-widows/widows of Army from all over India and civilian female students from the North Eastern States) in the **Online Admission Test (OAT)** conducted by **HQ AWES, New Delhi for the year 2022**. Candidates are informed that AIN is an AWES Institution and therefore, admission to AIN **DOES NOT** automatically guarantee selection to Military Nursing Service. However, AIN management organizes Campus Interviews by renowned Hospitals located at major metros for campus placements.

11. Eligibility Conditions

General.

The admission is exclusively open only for the female wards of serving/ retired Army personnel including widows of such personnel. The female wards of following categories of Army personnel are eligible provided they submit relevant certificate as given against the category applicable to them as proof of their eligibility for admission to AIN :-

- (a) (i) Female wards of serving Army personnel with minimum 10 years continuous service in the Army **(Submit Certificate No 1)**.
- (ii) Female wards of ex-Army personnel granted/ awarded regular pension, liberalized family pension, family pension or disability pension at the time of their superannuation, demise, discharge, release medical board/ invalided medical board. This includes wards of recruits medically boarded out and granted disability pension. **(Submit Certificate No 1)**.
- (iii) Female wards of Army personnel who have taken discharge or release after ten years of continuous service **(Submit Certificate No 1)**.
- (b) **Adopted /Step Female Wards and Female Wards of Remarried Widows.**
 - (i) Adopted female wards of Army personnel if adopted at least five years prior to seeking admission **(Submit Certificate No 2)**.
 - (ii) Step female wards are eligible provided they are **born from** a wedding where at least one parent belonged to the Army who is otherwise eligible. **(Submit Certificate No 2)**.

(c) **Eligibility Criteria in Special Cases.**

(i) **Eligibility Criteria for Female Wards of Army Medical Corps Officers/ Army Dental Corps Officers Presently Serving With Indian Navy or Indian Air Force (IN/IAF).** Female Wards of only those ex Army Medical Corps officers/Army Dental Corps officers presently serving with Indian Navy or Indian Air Force who have served with the Army for at least 10 years are eligible. **(Submit Certificate No 3).**

(ii) **Eligibility Criteria for Female Wards of MNS/ APS/ TA Personnel (Submit Certificate No 3).**

(aa) Female Wards of APS personnel classified as ex- servicemen as per Govt of India, Ministry of Defence letter No 9 (52)/88/D(Res) dt 19 Jul 1989.

(ab) Female Wards of those APS personnel who are on deputation and who have put in 10 years of service in the Army.

(ac) Female Wards of APS personnel, who are directly recruited into APS who have completed 10 years of service and of those who as per their terms and conditions of service, retired from APS without reversion to P&T Department after completing their minimum pensionable service of which 10 years was in the Army.

(ad) Female Wards of only those members of MNS who have 10 years service as regular members of MNS or are in receipt of pension from the Army.

(ae) Female Wards of only those TA personnel who have completed 10 years of embodied service.

12 Civilian female students who are domicile of Assam, Arunachal Pradesh, Meghalaya, Mizoram, Manipur, Nagaland and Tripura (Submit Domicile Certificate from DC concerned district and Affidavit).

Note : The management reserves the right to include or exclude any eligibility criteria from time to time as stated in Paragraph 11 & 12 above.

13 **Physical Fitness.** The candidates should be certified by MO of Military Hospital/ Authorised Medical Practitioner of a Govt hospital to be in a state of good physical and mental health to pursue the course. A certificate to this effect on the enclosed form is required to be submitted by the candidate. **(Submit Certificate No 5).**

Educational Qualification

14. No candidate shall be allowed to be admitted to the Bachelor of Nursing (B Sc Nursing) course until she has passed the qualifying examination as a regular candidate in the **first attempt (Those who have repeated the XII Std/ have given supplementary examination in any subject and students who have passed XII as private students or from open board are not eligible)**. Details are as under :-

(a) The Higher Secondary Examination or the Indian School Certificate Examination which is equivalent to 10 + 2 Higher Secondary Examination after a period of 12 years of study, the last two years of study comprising of Physics, Chemistry, Biology and English at a level not less than the core course for English as prescribed by the National Council for Educational Research and Training after the introduction of the 10+2+3 years educational structure as recommended by the National Committee on Education.

Or

(b) The Intermediate examination in science of an Indian University/Board or the recognized examining body with Physics, Chemistry and Biology which shall include a practical test in these subjects and also English as a compulsory subject.

Or

(c) The pre-professional/pre-medical examination with Physics, Chemistry and Biology, after passing either the higher secondary school examination, or the Pre University or an equivalent examination. The pre-professional/premedical examination shall include a practical test in Physics, Chemistry and Biology and also English as a compulsory subject.

Or

(d) The first year of the three years degree course of recognized university with Physics, Chemistry and Biology including a practical test in three subjects provided the examination is a "University Examination" and candidate has passed 10+2 with English at a level not less than a core course.

Or

(e) B Sc examination of an Indian University, provided that she has passed the B Sc examination with not less than two of the following subjects i.e. Physics, Chemistry, Biology (Botany & Zoology) and further that she has passed the earlier qualifying examination with the subjects Physics, Chemistry, Biology and English.

Or

(f) Any other examination which, in scope and standard is found to be equivalent to the Intermediate Science Examination of an Indian University Board, taking Physics, Chemistry and Biology including practical test in each of these subjects and English

15. **Minimum Aggregate:** Candidate must have passed the qualifying examination in the **first attempt with a minimum of 50% marks each in Physics, Chemistry, Biology and English.** Candidates who have appeared in the 12th Class or equivalent examination are also provisionally eligible to apply and appear in the Entrance Examination. However, their candidature will be considered only if they provide documentary evidence of having passed the qualifying examination with the required subjects and percentage of marks at the time of counseling or admission. **Candidates with compartmental papers/ Supplementary paper(s)/ Repeater/ Private in class XII are not eligible for admission to B Sc Nursing course. Gap Certificate, in case the time gap between 10th & 12th class is more than two years, from concerned School/College that candidate passed Senior Secondary examination in the First Attempt as a regular student.**

16. **Age.** The candidate should not be less than 17 years and not more than 25 years on 31 Dec 2022. The date of birth recorded in Secondary Education Board (Class X Certificate) only will be taken as authentic. Upper age limit is extendable to not more than 25 years of age as on 31 Dec 2022 for candidate holding B Sc degree with at least two subjects out of Physics, Chemistry, Botany and Zoology and has passed the remaining subjects in the intermediate or equivalent examination.

17. **Ensuring Eligibility.** Ensuring that a candidate fulfills all conditions/qualifications for eligibility in the B Sc Nursing Course is the **RESPONSIBILITY OF THE CANDIDATE.** **The eligibility of the candidate will be verified by AIN, Guwahati at the time of admission and also by the University during registration for the course. If a candidate is found to be ineligible at any stage during the entire process, the Institute reserves the right to cancel her candidature.** In such an eventuality only security deposit will be refunded.

18. **Ineligibility.** A candidate who has passed an examination from a Statutory University recognized as equivalent to B Sc (Nursing) shall not be permitted to appear for the examinations for the same course.

19. **Weightage to Gallantry Award Winners.** The wards of the Gallantry Award Winners will be given weightage in admissions as follows:-

S. No	Award	Weightage	Short Name	Code
(a)	<u>Gallantry Award</u>			
	(i) Param Vir Chakra	5%	PVC	E-5
	(ii) Ashok Chakra	5%	AC	E-5
	(iii) Mahavir Chakra	4%	MVC	D-4
	(iv) Kirti Chakra	4%	KC	D-4
	(v) Vir Chakra	3%	VrC	C-3
	(vi) Shaurya Chakra	3%	SC	C-3
	(vii) Sena Medal (Gallantry only)	1%	SM	A-1
(b)	Mention in Dispatch	1%	M-I-D	A-1
(c)	Wards of War Widows (Veer Naaris) (Submit Certificate No 1)	5%	WW	E-5
(d)	Battle Casualties including Indl Disabled in Action (Boarded –out and not Boarded-out)			
	(i) 51 % and more disability	3%	-	-
	(ii) Upto 50 % disability	2%	-	-
(e)	Physical Casualties including indl died in service w/o attributability to Mil Service	3%	-	-
(f)	Physical Casualties including Indl Disabled in service with or w/o attributability to Mil Service and Boarded-out	2%	-	-

20. Candidates who are wards of Gallantry Award winners are required to fill the details in application form at appropriate place and upload **Certificate No 4** alongwith the necessary proof to that effect for being considered for the weightage as per note (b) given below :-

Note : (a) The above mentioned weightage will be added to actual OAT score before drawing the overall merit list. Hence, candidates are advised to claim the weightage at the time of filling up of application, no request for the same will be considered at a later date.

(b) A certified copy of the Part II Order/Gazette Notification conferring the award / copy of the award certificate should be attached with the application form for claiming the weightage (**For Sena Medal (Gallantry) a certificate has to be obtained from MS – X or Records concerned that the Sena Medal awarded to the Officer/JCO/OR is for acts of gallantry/bravery**).

NOTE:

It is the responsibility of the candidate to ensure that she possesses the requisite academic qualifications for the course and is eligible in all other respects as per the eligibility conditions given in this prospectus. The fact that a candidate has been permitted to appear in OAT or counseling does not imply that her eligibility has been verified and accepted. The final eligibility of the candidates will be verified by Army Institute of Nursing, Guwahati at the time of admission to the course as also later during the scrutiny of papers by the University (Srimanta Sankaradeva University of Health Sciences, Assam). In case of any change in the eligibility conditions made by the university & Indian Nursing council, New Delhi for the session 2022-23 at a later stage the eligibility will be verified with reference to the university's eligibility conditions prescribed at the time of candidate's admission to the B Sc Nursing course. If a candidate is found to be ineligible at any stage during the entire process, the college reserves to cancel her candidature/ admission to the course without any refund of the fees/ charges paid.

All admissions made by Army Institute of Nursing, Guwahati are provisional. An admission will be considered final only when the eligibility criteria are met and the admission of the candidate to the course gets the final confirmation from the university.

Field Service Based Weightage. Decision on implementation of field service based weightage to the wards of Army pers is pending, vide HQ AWES, letter No B/45840/WAT/AWES dt 05 Feb 2021 (Copy att). An amendment, if required later will be issued in due course of time.

25. **Syllabus for the Examination.** The general standard of the entrance examination will be that of 11th and 12th class under the 10+2 scheme/ pre medical/ intermediate Science or an equivalent examination of the State Education Board/Indian University /CBSE.
26. **Evaluation System.** The evaluation will be done through computers. Each correct answer will fetch one mark whereas incorrect answers will lead to a deduction of 0.25 marks (**Negative Marking**).
27. **Request for Re-evaluation Not to be Considered.** Since the entire evaluation is computerized, request for re-evaluation will not be considered under any circumstance.
28. The admission will be strictly on merit based on marks obtained in OAT and weightage scored by wards of gallantry award winners. Minimum qualifying marks for entrance test shall be 50 % marks. The decision of AWES management regarding the preparation of merit list will be final and no arbitration in this matter will be accepted.
29. In case of seats remain vacant due to certain candidates declining to join/not joining on due date, the vacancy so created will be offered to the next candidate on merit and soon.
30. **Relative Merit in Case of Equal Marks.** In the case of candidates securing equal number of marks, their relative merit will be reassessed, inter-se on the basis of the following order of preference :-
- (a) A candidates securing more aggregate marks (PCBE subjects) in the qualifying examination i.e. 10+2 & its equivalent.
 - (b) A candidate securing more marks in Biology in the OAT.
 - (c) Seniority in date of birth.

Use of Unfair Means in OAT

31. Use of unfair means in OAT incl use of any electronic appliance/ device inside the exam centre if reported by conducting agency/ observers will render the candidate disqualified for admission to the course. Canvassing in any form or approaching the organizers through unfair means or influencing any of the authorities will also render the candidate disqualified for admission to the B. Sc. Nursing course. Video recording of each exam center will be made by the conducting agency besides the supervisory observers detailed by Formations / Management.

Notification of Results

32. The result of the OAT will be uploaded latest by **14 July 2022** on Army Institute of Nursing, Guwahati, Army College of Nursing, Jalandhar Cantt and HQ AWES websites.

Final authority on OAT

33. The conduct of OAT including evaluation of OAT answers by the outsourced agency and the preparation of merit list etc. is on the sole responsibility of **AIN Guwahati**. In case of any ambiguity / confusion, the decision of **HQ AWES / AIN Guwahati** will be final and binding.

How to Apply

34. Online Admission Test (OAT) for admission to the B.Sc. Nursing Course 2022- 23 of Army Institute of Nursing, Guwahati and Army College of Nursing (ACN) Jalandhar Cantt will be held on 09 Jul 2022.

35. Candidates desirous for seeking admission to AIN Guwahati can visit the website www.ainguwahati.org and fill the form online. The guidelines to fill the form, uploading of documents and payment of Application Fee will be uploaded and available on the AIN website link.

36. OAT roll numbers will be uploaded on AIN, Guwahati website for registration of those candidates only who have paid the 'Online' Application Fees.

37. Candidates should ensure their eligibility for the B Sc Nursing course before filling in their Online application forms. Ineligible candidates may forfeit the Application fees.

Forms and Certificates

38. All particulars/details sought from the candidate in the form should be provided and the columns completed including legible signature by the candidate herself. Incomplete application forms will be rejected. There is no provision for uploading and receipt of application forms by post.

Furnishing of Incorrect Information

39. If in case, at any stage, it is found that a candidate has furnished false information in the application form or has produced false certificates, her admission, even if granted, will be cancelled and fee paid by her is forfeited. Criminal proceedings may also be initiated against such candidates.

Documents to be Uploaded along with the Application Form

40. Following documents will be uploaded by the candidate and the candidates are advised to check the same before uploading their form :-

- a. Proof of age as per Std X / XII or Equivalent Examination Mark-sheet/TC.
- b. Statement of Marks of qualifying examination with aggregate marks.

- c. Appropriate certificates in respect of various categories to avail priority of admission which are as under: -
- i. **Certificate No 1.** For dependents of serving army personnel having 10 years continuous service in the army, retired/ released/ discharged after 10 years of service/killed in action/died during service/disabled in action/medically boarded out with pension.
Or
 - ii. **Certificate No 2.** Step children of Army Personnel who were born from wedlock where at least one parent belonged to the army/adopted children of army personnel who have been adopted at least 05 years prior to commencement of course.
Or
 - iii. **Certificate No 3.** Children of Army Medical Corps /AD Corps Officers serving in Air Force /Navy Medical establishment/MNS/APS and TA personnel.
Or
 - iv. **Certificate No 4.** To be submitted by wards of Gallantry Awardees/ War Widows (Veer Naaris) for claiming weightage as per para 19 above.

Admit Card

41. The Admit Card for OAT will be uploaded on AIN website by **28 Jun 2022**. Candidates are requested to download the same. **HARD COPY OF ADMIT CARD WILL NOT BE DESPACHED TO CANDIDATES UNDER ANY CIRCUMSTANCES.**

42. **All admit cards for Online Admission Test are Provisional and do not by any means confirm the eligibility of the candidate for admission to Army Institute of Nursing, Guwahati.** Selected candidates name will be uploaded in the Institute website (www.ainguwahati.org) as per the merit list only, those candidates who meet the eligibility criteria based on the correctness of certificates rendered by them. Actual admission into AIN will be done after physical verification of all the original documents at the time of counseling.

Mock Test

43. Agency for conduct of OAT will provide facility to the candidates for 'Mock Test' on the Registration Portal.

Results and Notice of Admission

44. Based on performance in OAT and scoring of gallantry award if any, merit list will be uploaded latest by 20 Jul 2022 on Army Institute Nursing, Guwahati, Army College of Nursing, Jalandhar and HQ AWES websites. Candidates are advised to get in touch with AIN Guwahati on or after **20 Jul 2022 and check the Institute website (www.ainguwahati.org) for the results.** Candidates will be considered for admission to only the Institution(s) for which she has filled the prescribed application. Letter for Counseling cum Admission will be fwd to eligible candidates only by the Institute. Candidates applying for more than one Institution will be considered for allotment of seat in the respective Institution as per the priority of choice indicated by them in the application form and as per merit list of each Institution. Priority of choice for the two Institutions (AIN & ACN) should be carefully indicated in the relevant column as it cannot be changed at a later date.

ADMISSION CRITERIA

45. Counseling:

Counseling will commence at Army Institute of Nursing, Guwahati in fourth week of July 2022. Provisionally eligible candidates will be called strictly in order to their merit. **The presence of candidate is mandatory at the time of counseling.** Following **documents in original** are required to be produced by the candidates for verification at the time of counseling :-

- a. Proof of age as it appears in the Birth Certificate/Mark sheet of SSC/ Class 10/equivalent examination.
- b. Certificate of passing the (10+2) CBSE/equivalent examination.
- c. Marks sheet of passing the (10+2) CBSE/equivalent qualifying examination.
- d. School/Institute leaving certificate (after qualifying in 10+2 equivalent examination).
- e. Migration certificate from CBSE/ State Board/ University.
- f. Proof of eligible category as per Paragraph 11 & 12 (Certificates as applicable).
- g. Medical certificate as prescribed in the form.
- h. Gap certificate from school/college if applicable.

46. If the candidate does not produce above mentioned documents at the time of counseling, their candidature will be cancelled and no representation in this respect will be entertained. No candidate will be admitted provisionally/awaiting result of the qualifying examination. If at any point of time in the process of examination, selection or studies, the documents submitted by the candidate are found to be false/not authentic or any other discrepancy is observed, the candidature/selection /admission of the candidate will be cancelled forthwith. Any charges / payment made to AIN will not be refunded.

47. No seats will be kept vacant for candidate higher in merit in waiting list if they fail to report on the date called for counseling. In case of vacant seat due to certain candidates declining to join /not joining on due date, the vacancy so created will be offered to the candidate next in merit and so on.

48. Provisional Admission:

All admissions made by AIN are provisional. An admission will be considered final only when the eligibility criteria are met and the admission of the candidate to the course is confirmed by the University. The rules and regulations of Srimanta Sankaradeva University of Health Sciences, Assam shall apply to all admission and the degree programme.

49. Willingness Certificate and Registration Charges :

List of selected candidates will be displayed in Institute website (www.ainguwahati.org). Selected candidates will be required to deposit a 'Registration Fee' of Rs 10,000/- along with a willingness certificate within 15 days of declaration of results. All other candidates securing ranks up to 100 in the merit list will have to forward **willingness certificate only** to enable the Institute to place them in the appropriate reserve list. The initial deposit will be adjusted against the first installment of fees when the candidate is admitted. Only those candidates who have submitted the willingness certificate and the Registration Fee of Rs 10,000/- will be called for the counseling. The Registration Fee will be paid through bank draft in favour of **Army Institute of Nursing, Guwahati**, payable at **Guwahati**.

Note: An Amount of Rs 2,000/- (Rupees Two Thousand Only) will be deducted from initial Registration Fee if any candidate withdraw their name from admission list after cutoff date*.
* Cutoff date will be intimated by Institute authority after declaration of result.

50. **Discipline.**

Students admitted to AIN Guwahati are expected to behave and conduct themselves in a most disciplined manner. The discipline and behavior of the students will be governed by AWES Rules and Regulations for Colleges, rules and regulations of Srimanta Sankaradeva University of Health Sciences and UGC. Serious breach of discipline detrimental to the general tenor or discipline of the Institution will be dealt with outright expulsion. Non payment of fees by due date will also result in expulsion of the student. The management reserves the right to expel any student forthwith from the Institute/ Hostel for any kind of indiscipline.

51. **Ragging.**

Ragging in any form is banned by the orders of Hon'ble Supreme Court as well as management. If any incidents of ragging come to the notice of the management, the concerned student shall be served notice to explain and if her explanation is not found satisfactory, the management would expel her from the institution and necessary legal action will be taken under relevant laws. AIN, Guwahati and ACN Jalandhar a "Ragging Free" campus.

52. **Enquiries.**

Queries on filling up online application form or declaring result or any other information can be made to Principal Army Institute of Nursing, Guwahati.

53. **Filling up of Application Form.**

Online application form will be filled up for both AIN Guwahati and ACN, Jalandhar Cantt along with Application Fees on AIN website from **01 Jun 2022 to 25 Jun 2022.**

54. Candidates should fill in the application form very carefully. If the candidate knowingly furnishes false information, admission will be cancelled at any stage and fees paid will not be refunded.

55. AIN, Guwahati will not accept application forms by post.

ONLINE ADMISSION TEST (OAT) SESSION 2022-23
: COMMON INSTRUCTIONS

56. There will be a Online Admission Test (OAT) for admission to session 2022-23 of Army Institute of Nursing, Guwahati and Army College of Nursing Jalandhar Cantt. The Prospectus for admission to two institutions, however, are available on websites separately. The two colleges i.e. Army Institute of Nursing, Guwahati and Army College of Nursing Jalandhar Cantt bring out their separate prospectus, which are available on respective college websites of the two institutions free of cost.

57. Candidates **applying for more than one institution** are advised to clearly mention their **priority of choice** of the **respective institutions** online in their application forms giving particulars of the application forms of the institutions they have applied, as sought in relevant column of the application form. Candidates applying for both institutions will have to pay double amount of application fee i.e Rs 1050/- + 1050/- = Rs 2,100/-.

58. Based on the candidates' performance in OAT and awards, separate merit lists will be drawn for the two institutions. Candidates will be considered for admission **only to the institution(s) for which they have filled the prescribed application**. Candidates applying for more than one institution will be considered for allotment to the respective institutions as per the priority of choice indicated by them in their applications and as per their position in the merit list. For example, if as per her performance in OAT, a common applicant gets the institution of her first choice then she will not be considered for a seat in the institution of her second choice. But a common candidate who gets her lower priority choice will be considered for a place in the waiting list in the institution of her higher priority choice as per her OAT merit. Priority of choice for the two institutions should therefore be indicated carefully in relevant column of the application form as the choice once indicated would neither be revised nor change at a later stage.

COURSES OF INSTRUCTION WITH CREDIT STRUCTURE:

S.N	Semester	Course Code	Course/Subject Title	Theory credits	Theory Contact Hours	Lab/Skill Lab credits	Lab/Skill Lab Contact hours	Clinical credits	Clinical Contact hours	Total credit	Total (hours)
1	First	ENGL 101	Communicative English	2	40						40
		ANAT 105	Applied Anatomy	3	60						60
		PHYS 110	Applied Physiology	3	60						60
		SOCI 115	Applied Sociology	3	60						60
		PSYC 120	Applied Psychology	3	60						60
		N-NF (I) 125	Nursing Foundation I including First Aid module	6	120	2	80	2	160	10	360
		SSCC (I) 130	Self-study/Co-curricular								40+40
			TOTAL	20	400	2	80	2	160	20+2+2= 24	640+80 = 720
2	Second	BIOC 135	Applied Biochemistry	2	40						40
		NUTR 140	Applied Nutrition and Dietetics	3	60						60
		N-NF (II)125	Nursing Foundation II including Health Assessment module	6	120	3	120	4	320		560
		HNIT 145	Health/Nursing Informatics & Technology	2	40	1	40				80
		SSCC (II) 130	Self-study/Co-curricular								40+20
			TOTAL	13	260	4	160	4	320	13+4+4=21	740+60 = 800
3	Third	MICR 201	Applied Microbiology and Infection Control including Safety	2	40	1	40				80
		PHAR (I)205	Pharmacology I	1	20						20
		PATH (I)210	Pathology I	1	20						20
		N-AHN (I) 215	Adult Health Nursing I with integrated pathophysiology including BCLS module	7	140	1	40	6	480		660
		SSCC (I) 220	Self-study/Co-curricular								20
			TOTAL	11	220	2	80	6	480	11+2+6=19	780+20 =800
4	Fourth	PHAR (II) 205	Pharmacology II including Fundamentals of prescribing module	3	60						60
		PATH (II) 210	Pathology II and Genetics	1	20						20
		N-AHN (II) 225	Adult Health Nursing II with integrated pathophysiology including Geriatric Nursing + Palliative care module	7	140	1	40	6	480		660

S.No	Semester	Course Code	Course/Subject Title	Theory credits	Theory Contact hours	Lab/ Skill Lab credits	Lab/ Skill Lab Contact hours	Clinical credits	Clinical Contact hours	Total credits	Total (hours)
		PROF 230	Professionalism, Professional Values and Ethics including bioethics	1	20						20
		SSCC(II) 220	Self-study/Co-curricular								40
			TOTAL	12	240	1	40	6	480	12+1+6=19	760+40=800
5	Fifth	N-CHN(I) 301	Child Health Nursing I including Essential Newborn Care (ENBC), FBNC, IMNCI and PLS, modules	3	60	1	40	2	160		260
		N-MHN(I) 305	Mental Health Nursing I	3	60			1	80		140
		N-COMH(I) 310	Community Health Nursing I including Environmental Science & Epidemiology	5	100			2	160		260
		EDUC 315	Educational Technology/Nursing Education	2	40	1	40				80
		N-FORN 320	Introduction to Forensic Nursing and Indian laws	1	20						20
		SSCC(I) 325	Self-study/Co-curricular								20+20
			TOTAL	14	280	2	80	5	400	14+2+5=21	760+40=800
6	Sixth	N-CHN(II) 301	Child Health Nursing II	2	40			1	80		120
		N-MHN(II) 305	Mental Health Nursing II	2	40			2	160		200
		NMLE 330	Nursing Management & Leadership	3	60			1	80		140
		N-MIDW(I) / OBGN 335	Midwifery/Obstetrics and Gynaecology (OBG) Nursing I including SBA module	3	60	1	40	3	240		340
		SSCC(II) 325	Self-study/Co-curricular								-
			TOTAL	10	200	1	40	7	560	10+1+7=18	800
7	Seventh	N-COMH(II) 401	Community Health Nursing II	5	100			2	160		260
		NRST 405	Nursing Research & Statistics	2	40	2	80 (Project-40)				120
		N-MIDW(II)/ OBGN 410	Midwifery/Obstetrics and Gynaecology (OBG) Nursing II including Safe delivery app module	3	60	1	40	4	320		420

S.No	Semester	Course Code	Course/Subject Title	Theory credits	Theory Contact hours	Lab/ Skill Lab credits	Lab/ Skill Lab Contact hours	Clinical credits	Clinical Contact hours	Total credits	Total (hours)
			Self-study/Co-curricular								-
			TOTAL	10	200	3	120	6	480	10+3+6=19	800
8	Eight (Internship)	INTE 415	Community Health Nursing – 4 weeks								
		INTE 420	Adult Health Nursing – 6 weeks								
		INTE 425	Child Health Nursing – 4 weeks								
		INTE 430	Mental Health Nursing – 4 weeks								
		INTE 435	Midwifery – 4 weeks								
				TOTAL = 22 weeks					12 (1 credit = 4 hours per week per semester)		

1 credit theory – 1 hour per week per semester

1 credit practical/lab/skill lab/simulation lab – 2 hours per week per semester

1 credit clinical – 4 hours per week per semester

1 credit elective course – 1 hour per week per semester

Total Semesters = 8

(Seven semesters: One semester = 20 weeks x 40 hours per week = 800 hours)

(Eighth semester – Internship: One semester = 22 weeks x 48 hours per week = 1056 hours)

Total number of course credits including internship and electives-156 (141+12+3)

Distribution of credits and hours by courses, internship and electives

S.No.	Credits	Theory (Cr/Hrs)	Lab (Cr/Hrs)	Clinical (Cr/Hrs)	Total credits	Hours
1	Course credits	90 credit per 1800 hours	15/600	36/2880	141	5280
2	Internship				12	1056

3	Electives				3	60
	TOTAL				156	6396
4	Self-study and Co-curricular	Saturdays (one semester = 5 hours per week x 20 weeks x 7 semesters = 700 hours)			12 35	240 700
					47	940

Distribution of credits, hours and percentage for theory and practicum (Skill Lab & Clinical) across eight semesters

S.No.	Theory & Practicum (Skill Lab & Clinical)	Credits	Hours	Percentage
1	Theory	90	1800	28
2	Lab/Skill Lab	15	600	10
3	Clinical	36	3936	62
	Total	141	6336 hours	100

Practicum (7 semesters) excluding internship:

Lab/skill lab/simulation lab – 600 (17%)

Clinical – 2880 (83%)

Total – 3480

Lab/skill lab/simulation lab = 17% of the total practicum planned

Note: Besides the stipulated lab and clinical hours, a maximum of 13% (400-450 hours) from the clinical hours can be used in simulation lab/skill lab for skill lab/simulation learning and not to exceed 30% of total hours.

4. SCHEME OF EXAMINATION

The distribution of marks in internal assessment, End Semester College Exam, and End Semester University Exam for each course is shown below.

I SEMESTER

S.No.	Course	Assessment (Marks)				
		Internal	End Semester College Exam	End Semester University Exam	Hours	Total Marks
	Theory					
1	Communicative English	25	25		2	50
2	Applied Anatomy & Applied Physiology	25		75	3	100
3	Applied Sociology & Applied Psychology	25		75	3	100
4	Nursing Foundations I	*25				
	Practical					
5	Nursing Foundations I	*25				

***Will be added to the internal marks of Nursing Foundations II Theory and Practical respectively in the next semester (Total weightage remains the same)**

Example:

Nursing Foundations Theory: Nursing Foundations I Theory Internal marks in 1st semester will be added to Nursing Foundations II Theory Internal in the 2nd semester and average of the two semesters will be taken.

II SEMESTER

S.No.	Course	Assessment (Marks)				
		Internal	End Semester College Exam	End Semester University Exam	Hours	Total Marks
Theory						
1	Applied Biochemistry and Applied Nutrition & Dietetics	25		75	3	100
2	Nursing Foundations (I & II)	25 I Sem-25 & II Sem-25 (with average of both)		75	3	100
3	Health/Nursing Informatics & Technology	25	25		2	50
Practical						
4	Nursing Foundations (I & II)	50 I Sem-25 & II Sem-25		50		100

III SEMESTER

S.No.	Course	Assessment (Marks)				
		Internal	End Semester College exam	End Semester University Exam	Hours	Totalmarks
Theory						
1	Applied Microbiology and Infection Control including Safety	25		75	3	100
2	Pharmacology I and Pathology I	*25				
3	Adult Health Nursing I	25		75	3	100
Practical						
4	Adult Health Nursing I	50		50		100

*Will be added to the internal marks of Pharmacology II and Pathology II & Genetics in the next

semester

(Totalweightage remains the same).

IV SEMESTER

S.No.	Course	Assessment (Marks)				
		Internal	End Semester College exam	End Semester University Exam	Hours	Totalmarks
Theory						
1	Pharmacology & Pathology (I & II) and Genetics	25 III Sem-25 & IV Sem-25 (with average of		75	3	100

		both)				
2	Adult Health Nursing II	25		75	3	100
3	Professionalism, Ethics and Professional Values	25	25		2	50
Practical						
4	Adult Health Nursing II	50		50		100

V SEMESTER

S.No.	Course	Assessment (Marks)				
		Internal	End Semester College exam	End Semester University Exam	Hours	Totalmarks
Theory						
1	Child Health Nursing I	*25				
2	Mental Health Nursing I	*25				
3	Community Health Nursing I including Environmental Science & Epidemiology	25		75	3	100
4	Educational Technology/Nursing Education	25		75	3	100
5	Introduction to Forensic Nursing and Indian Laws	25	25		2	50
Practical						
6	Child Health Nursing I	*25				
7	Mental Health Nursing I	*25				
8	Community Health Nursing I	50		50		100

*Will be added to the internal marks of Child Health Nursing II and Mental Health Nursing II in both theory and practical respectively in the next semester (Total weightage remains same).

VI SEMESTER

S.No.	Course	Assessment (Marks)				
		Internal	End Semester College exam	End Semester University Exam	Hours	Totalmarks
Theory						
1	Child Health Nursing (I & II)	25 Sem V-25 & Sem VI-25 (with average of both)		75	3	100
2	Mental Health Nursing (I & II)	25 Sem V-25 & Sem VI-25 (with average of both)		75	3	100

3	Nursing Management & Leadership	25		75	3	100
4	Midwifery/Obstetrics & Gynecology I	*25				
Practical						
5	Child Health Nursing (I & II)	50 (Sem V-25 & Sem VI- 25)		50		100
6	Mental Health Nursing (I & II)	50 (Sem V-25 & Sem VI- 25)		50		100
7	Midwifery/Obstetrics & Gynecology I	*25				

***Will be added to Internal marks of Midwifery II theory and practical respectively in the next semester (Totalweightage remains the same)**

VII SEMESTER

S.No.	Course	Assessment (Marks)				
		Internal	End Semester College Exam	End Semester University Exam	Hours	Totalmarks
Theory						
1	Community Health Nursing II	25		75	3	100
2	Nursing Research & Statistics	25		75	3	100
3	Midwifery/Obstetrics and Gynecology(OBG) Nursing (I & II)	25 Sem VI-25 & Sem VII-25 (with average ofboth)		75	3	100
Practical						
4	Community Health Nursing II	50		50		100
5	Midwifery/Obstetrics and Gynecology(OBG) Nursing (I & II)	50 (Sem VI-25 & Sem VII- 25)		50		100

VIII SEMESTER

S.No.	Course	Assessment (Marks)				
		Internal	End Semester College Exam	End Semester University Exam	Hours	Totalmarks
Practical						
1	Competency Assessment	100		100		200

Internal Examination

59. Tests are held from time to time to evaluate the progress of students. The internal assessment of the student is based on these examinations. Students must pass both internal and external examinations.

FEES AND REFUNDS

60. **Fee Structure.** The annual fee structure of Institute and hostel are as under :-

(a)	Institute Fee	For Army Wards	Rs 80,538/-
		For Civilians	Rs 82,028/-
(b)	Hostel Fee (Including Messing & Laundry charges)	For Army Wards	Rs 42,242/-
		For Civilians	Rs 42,820/-

(c)	Refundable Security Deposit (College). (To be paid at the time of admission)	For Army Wards	Rs 10,000/-
		For Civilians	Rs 15,000/-
(d)	Refundable Security Deposit (Hostel). (To be paid at the time of admission)	For Army Wards	Rs 5,000/-
		For Civilians	Rs 7,500/-

(Security deposit without interest is refunded after adjusting dues if any when leaving after completion of studies)

(e)	Admission Fees (One Time).	For Army Wards	Rs. 4,000/-
		For Civilians	Rs. 5,000/-
(f)	Group Personnel Accident Insurance Policy		Rs 120/-

(g) University Fees (Registration Fees, Migration Fees, will be paid by students as per rules of university).

NOTE:

(i) Institute and Hostel fee will be paid in one installment for first year and second to fourth year fee will be paid in two equal installments i.e. fees for six months at the time of beginning of the academic year and remaining during the first week of Apr.

(ii) The Institute and Hostel fees for subsequent years can be paid in full or in two equal installments on a six monthly basis during first week of Oct and Apr.

(iii) Admission Fee, Group Personnel Accident Insurance Policy and Security Deposit of Institute and Hostel will be paid in full at the time of admission.

(iv) Dhobi charges, Messing Charges & Bus Charges will be charged as per actual and are subject to change based on average price index of essential commodities.

(v) The above fee structure is for academic session 2022-23 only. Fees and expenses are subject to revision by the competent authority from time to time. Increase of fees if any, will be intimated separately and will be payable for the academic session.

(vi) All fees will be paid by Bank Demand Draft/Online SB Collect for Institute and Hostel SEPARATELY. DD will be prepared in favor of 'Army Institute of Nursing, Guwahati' & 'Army Institute of Nursing Hostel' respectively payable at State Bank of India, Guwahati Medical College Branch, Guwahati (Branch Code-7700).

(vii) University fees will be paid separately as and when applicable. The students will be intimated by the college authorities as and when the university circulars are given.

(viii) Uniforms as per Institute Regulations have to be stitched by the students. The cost will be borne by the students. However it will be centrally arranged.

(ix) Candidates can apply for education loan on "Central Sector Interest Subsidy Scheme (CSISS) of Ministry of HRD (website- mhrd.gov.in).

61. **UGC Notification on “Remittance and Refund of Fees and Other Centric Issues”**

a. **Verification and Non retention of Students Academic and Personal testimonials**

No **Institution of Higher Education (HEI)** shall insist upon a student to submit the original academic and personal certificates and testimonials like mark-sheets, school leaving certificates and other such documents at the time of submitting admission form.

- In line with instructions issued by Ministry of Personnel, Public Grievances & Pension, Department of Administrative Reforms, PG & Pension, the Commission has already written to Institution of Higher Education about allowing self – attestation of documents such as mark-sheets, birth certificate etc by the applicant where there is a system of verification of the original certificates and testimonials at any stage before the finalization of the process of admission.
- AIN, Guwahati will physically verify the original documents at the time of admission of the student in her presence and return them immediately after satisfying themselves about their authenticity and veracity, keeping the self attested copies for their record.
- The self attested testimonials of students shall be held valid and authentic by institution concerned and /or the affiliating university for all purposes and administrative requirements and should there be a need for physical verification at any time during the course of program of study, such verification shall be undertaken in the presence of the student and certificates and testimonials thus verified shall be returned immediately to the student.
- Taking the certificates and testimonials into institutional custody under any circumstances or pretexts is strictly prohibited for it is a coercive tactic which can be misused for blackmailing students who wish to withdraw admission from the institute for better prospects or other compulsions.
- In case of any suspicion over the authenticity or genuineness of the testimonials, the reference may be made to the university or the Board which issues certificates to the student and the admission be subjected to the authentication, but original certificates shall not be retained under any circumstances.

b. **Remittance and Refund of**

- AIN, Guwahati will not make it mandatory for applicants to purchase the institutional prospectus any time during the course of the program of study. Purchasing prospectus shall be the personal choice of the student and she has all rights to decide against it in case she wishes to access the information from institutional website. As laid down in the UGC Guidelines on Students’ entitlement, AIN Guwahati will disclose on their website and prospectus information like the status of the institution, its affiliation, accreditation rating, physical assets and amenities, course-wise sanctioned intake of students, details of faculty, membership of governing bodies and minutes of the meetings of bodies like Academic/Executive council, sources of income and the financial situation and any other information about its functioning necessary for a student to make a fully informed choice.

- AIN Guwahati will charge fees in advance only for the semester/year in which a student is to engage in academic activities. Collecting advance fees for entire program of study or for more than one semester/year in which a student is enrolled is strictly prohibited as it restricts the student from exercising other options of enrolment elsewhere. This enabling provision is in line with the UGC guidelines on Choice-Based Credit System (CBCS) and Model Curricula which are geared towards promoting a student's inter institutional mobility.
- If a student chooses to withdraw from the programme of study in which she is enrolled, the institution concerned shall follow the following four-tier system for the refund of fees remitted by the student :-

Ser	Percentage of Refund Aggregate fees*	Point of time when notice of withdrawal of
		admission is served to HEI
(i)	100%	15 days before the formally notified last date of admission.
(ii)	80%	Not more than 15 days after the formally-notified last date of admission
(iii)	50%	More than 15 days but less than 30 days after formally- notified last date of admission.
(iv)	00%	More than 30 days after formally- notified last date of admission.

*(Inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit)

In case of (i) in the table above, AIN, Guwahati will deduct an amount not more than 10% of the aggregate fees as processing charges from the refundable amount.

Fees shall be refunded by AIN, Guwahati to an eligible student within fifteen days from the date of receiving a written application from him/her in this regard.

(c) **Refund of Fees after Commencement of Course if Seat Remains Vacant**

The rules of refund : -

- | | | |
|-------------------------------|---|--|
| (i) Initial Registration Fees | - | No Refund |
| (ii) Admission Fee | - | No Refund |
| (iii) Security Deposit | - | To be refunded |
| (iv) Student Association Fees | - | No Refund |
| (v) Tuition Fees | - | One year fees to be retained (adjusted against security deposit) |
| (vi) Hostel Charges | - | One year hostel charges to be retained |
| (vii) Messing | - | As per actual. A single day of the month will be treated as a month. |
| (viii) Other charges | - | As per actual. A single day of the month will be treated as a month. |

(d) **Withdrawal of Student after First Year/Subsequent Years.** If a student withdraws after first year or later due to any reason whatsoever, clearance certificate would only be given to her after ensuring the following:-

- | | | |
|--------------------------------|---|--|
| (i) Admission Fee | - | No Refund |
| (ii) Security Deposit | - | To be adjusted against tuition fee for balance period of the four year course. |
| (iii) Student association fees | - | No Refund. |
| (iv) Tuition Fees | - | To be charged for the balance period of the entire four year course |
| (v) Hostel Charges | - | Room rent for complete duration of the four year course to be charged. |
| (vi) Messing | - | As per actual. A single day of the month will be treated as a month. |
| (vii) Other charges | - | As per actual. A single day of the month will be treated as a month. |

JOINING INSTRUCTIONS

62. Initially joining instructions will be issued to first 50 successful candidates only. Non reporting for counseling/ admission on due date by the candidates or their representatives will result in cancellation of admission and seats will be allotted to the candidate next on merit.

63. The Institute authorities are taking all precautions for proper care of the students. However, the Institute will not be responsible for any unforeseen accident or death of the students during the training and stay at the college.

64. The discipline and good behaviour of the students will be governed by the University and Institute regulations framed from time to time. The University empowers the Institute authorities to take disciplinary action including rustication of those students found indulging in any kind of indiscipline or Ragging.

ENQUIRIES

65. Queries on admission/ counseling dates after announcement of results can be enquired from Principal or Registrar AIN on Mobile Numbers 6901299910, E-mail: ainguwahati@yahoo.co.in before 23 Jul 2022.

LEGAL JURISDICTION

66. Any dispute regarding the terms and conditions of admission, conduct of admission, course, fees, examination, promotion, attendance, pass marks and evaluation of papers etc., concerning the Army Institute of Nursing, Guwahati, c/o 151 Base Hospital, c/o 99 APO shall be subject to the jurisdiction of the courts situated at Guwahati, Assam.

ARBITRATION

67. Any dispute concerning the interpretation of any of the terms and conditions of admission and any of the paragraphs of this prospectus or any dispute concerning the sale of prospectus, conduct of admission, course, fees, examination, promotion, attendance, pass marks, evaluation of papers etc., shall be resolved amicably. If the student or any parent representing any minor student and the Institute fails to resolve the dispute amicably, the matter should be referred to the sole Arbitration of the Chairman or any other person(s) nominated by the Chairman. The award passed by the sole Arbitrator shall bind both the parties. The place of arbitration shall be at Guwahati or the Institute premises only and the provisions of Arbitration and Conciliation Act, 1996 shall apply to the arbitration proceedings. The courts situated at Guwahati alone shall have the jurisdiction to entertain any application or litigation concerning the arbitration.

APPEAL

68. Any student aggrieved by any order or orders passed by any authority or authorities of AIN Guwahati shall be entitled to prefer an appeal before the Managing Committee represented by the Member Secretary and the Registrar within a period of 30 days from the date of any such order and the Member Secretary shall place the appeal before the Managing Committee for passing appropriate orders. The Managing Committee presided over by the Chairman may provide the right of hearing to the student or the parent and pass appropriate orders in the form of resolution and communicate the decision of the Managing Committee/Appellate Authority. Unless and until the remedy of appeal is availed by the student/parent, the arbitration clause cannot be invoked. The Appellate Authority or

Managing Committee shall have the jurisdiction to entertain appeal concerning any grievance of the student connected with payment of fees, disciplinary action taken by the college, punishment imposed in case of malpractice or any act of misconduct, promotion, attendance, pass marks, valuation of papers etc. Wherever the matter concerns the interpretation of rules, regulations, ordinances of Srimanta Sankaradeva University of Health Sciences, Managing Committee/Appellate Authority shall have the right to direct the student(s)/parent(s) to Srimanta Sankaradeva University of Health Sciences, Guwahati or any other authority or authorities for the relief prayed for. The Appellate shall not pass any order or orders concerning any matters covered by the rules, regulations, ordinances, etc, to be interpreted by Srimanta Sankaradeva University of Health Sciences, Guwahati.

RAGGING

69. **“RAGGING IS NOT ALLOWED IN THE COLLEGE. STUDENTS ACCUSED OF RAGGING AND FOUND GUILTY AFTER DUE INVESTIGATION, WOULD BE EXPELLED FROM THE INSTITUTE.”**

ACCIDENTS

70. The Institute authorities are taking all precautions for proper care of the students. However, the Institute will not be held responsible for any unforeseen accident or death of the student during the training and stay at the Institute Hostel.

71. **Prime Minister’s Scholarship Scheme**

a. Prime Minister’s Scholarship Scheme was introduced from the Academic year 2006-07 to encourage higher technical and professional education for the dependent wards of Ex Serviceman/Ex Coast Guard personnel and their widows. For more details, please visit Kendriya Sainik Board website **www.ksb.gov.in**

72. **Award of Scholarships under education Scholarship Scheme for Army Personnel (ESSA)**

b. Education Scholarship Scheme for Army Personnel (ESSA) was introduced to encourage education for the dependent wards of serving Army personnel. For more details, please visit Army Welfare Education Society website **[www\(dot\)awes India\(dot\)com](http://www(dot)awes India(dot)com)**

CERTIFICATE NO – 1
CHILDREN OF SERVING ARMY PERSONNEL HAVING 10 YEARS
CONTINUOUS SERVICE IN THE ARMY, RETIRED/ RELEASED/
DISCHARGED AFTER 10 YEARS OF SERVICE/KILLED IN ACTION/DIED
DURING SERVICE/DISABLED IN ACTION/MEDICALLY BOARDED OUT
WITH PENSION

Applicant's latest passport size photograph duly attested by the Officer
--

(By OC Unit/Army Personnel Branch/DSS & A Board/Record Office)

1. Certified that Ms _____ is Daughter of No _____ Rank Name _____ Unit _____ who has 10 years or more of continuous service in the Army from _____ to _____.

2. Certified that Ms _____ is Daughter of No _____ Rank _____ Name _____ who has been released/ discharged from Army after 10 years continuous service from _____ to _____.

3. Certified that Ms _____ is Daughter of No _____ Rank _____ Name _____ who has been granted/awarded regular pension/ liberalized family pension/family pension/disability pension at the time of his superannuation/demise/discharge/release medical board/invalided medical board.

3. Certified that Ms _____ of No _____ Name _____ is daughter

_____ ex recruit No _____ Name _____ who was medically boarded out and granted disability pension.

Place

OC Unit/Head of Department/
Records Office/DSS & A Board
Name

Date :

Designation
Office Seal

Name and Signature of the Candidate

.....

Name and Signature of Parent

Notes :-

1. Strike out the portion which is not applicable.
2. If retired/released with pensionary benefits, attach Certificate from pension paying authority.
3. If retired/released on medical grounds with disability pension, attach copy of medical board proceedings.
4. If released/discharged after 10 years of service, attach copy of discharge certificate/ release order.

CERTIFICATE NO – 2

STEP CHILDREN OF ARMY PERSONNEL WHO WERE BORN FROM WEDLOCK WHERE AT LEAST ONE PARENT BELONGED TO THE ARMY/ADOPTED CHILDREN OF ARMY PERSONNEL WHO HAVE BEEN ADOPTED AT LEAST 5 YEARS PRIOR TO COMMENCEMENT OF COURSE (By Personnel Branch Army HQ/OC Unit)

Applicant's latest passport size photograph duly attested by the Officer
--

1. Certified that Ms _____ is Daughter of No _____ Rank_Name _____ Unit _____ and she was born from wedlock where the father / mother belonged to Army and had served in the Army for 10 years or is serving in the Army and has minimum 10 years of service.

2. Certified that Ms _____ is Daughter of No _____ Rank_Name _____ who has 10 years of service in the Army and she was adopted on _____ (5 years prior to commencement of course).

.....
Signature & No, Rank and Name of the Parent

Place :

Date :

Signature of the concerned
OC Unit / Concerned Record Officer
Name
Designation
Office Seal

Name and Signature of the Candidate

Notes :-

1. Attach copy of legal papers and Part II Order of adoption of child.
2. Attach Certificate / Part II Order of birth and copy of kindred roll.

CERTIFICATE NO – 3
CHILDREN OF ARMY MEDICAL CORPS / AD CORPS OFFICERS
SERVING IN AIR FORCE / NAVY MEDICAL ESTABLISHMENT / MNS/
APS AND TA PERSONNEL
 (By Parent, Countersignature by OC Unit)

Applicant's latest passport size photograph duly attested by the Officer
--

1. I, No _____ Rank _____ Name _____
 Father / Mother of _____ Certify that :-

- (a) I am/was commissioned in Army Medical/Army Dental Corps and have/have Not seconded to Navy or Air Force and 10 been seconded to Navy or Air Force and have 10 years of service in the Army.
- (b) I am/was commissioned in Army Medical / Army Dental Corps and have been Transferred to Navy or Air Force but I have served in the Army for minimum ten years.
- (c) I am an APS personnel on deputation who has put in more than 10 years of Service in the Army from _____ to _____.

Or

- (d) I am an APS personnel directly recruited into APS and who is still serving in Army wef _____.
- (e) I am a TA personnel who is in receipt of pension/who and has put in more than 10 years of embodied service in TA from _____ to _____.
- (f) I am MNS personnel and who is in receipt of pension/who has put in more than 10 years of service as member of MNSD.

Place :

Signature
 Name, Designation and Unit

Date :

CERTIFICATE
(BY OC UNIT)

The facts in the above mentioned undertaking have been verified from official records and found correct.

Date :
 personnel)
 Office Seal

OC Unit (for serving personnel)
 DSS & A Bd (for retired
 Name, Designation and Unit

COUNTERSIGNED

Date :
 Office Seal

Concerned Staff Officer of Fmn HQs
 (for serving personnel)
 DSS & A Bd (for retired personnel)
 Name, Designation

Name and Signature of the Candidate

1. Strike out the portion / Para not applicable.
2. Attach relevant document of service records.

CERTIFICATE NO -4

Applicant's
latest passport
size photograph
duly attested
by the Officer

**CLAIMING WEGHTAGE TO GALLANTRY AWARD WINNERS /
WARDS OF WAR DIDOWS
(By AG's Branch, Army HQ/Records Office/DSS & A Board)**

It is certified that Ms _____ is daughter of No _____ Rank
_____ Name _____ serving / retired from Army

(Unit), has been awarded _____ for Gallantry in the Year _____ during

Operation.

Or

It is certified that Ms _____ is daughter of No _____ Rank
_____ Name _____ of _____ Battalion who was
killed in action due to _____ on _____ in Operation
_____ and was a 'Battle Casualty'.

OC/Head of Department
Record Office / DSS & A Board

Name
Designation

Office Seal

Note : Strike out which ever is not applicable.

Please attach a certified copy of the Part II Order / Gazette Notification conferring the award / copy of the award certificate for claiming the weightage.

Applicant's
latest passport
size photograph
duly attested
by Medical Officer

CERTIFICATE No 5

MEDICAL FITNESS

(By OC MH/Registered Medical Practitioner)

It is certified that I have carefully examined Ms _____

Age _____ daughter/wife of _____

and further certify that she has good physical and mental health and is free from any disability likely to interfere in her undergoing B Sc (Nursing) course. She has no abnormality in the heart and lungs and history of mental disease or epileptic fits. Her major test results are as under: -

- (a) Height : _____ cms
- (b) Weight : _____ Kgs
Expanded _____ cms
- (c) Chest : _____ cms
- (d) Vision : Better Eye
 - (i) Distance Vision
(Corrected)
 - (ii) Near Vision
(Corrected)
- (e) Hearing :
- (f) Blood Group

Place:

Date:

Signature of OC MH/
Registered Medical Practitioner
Name
Designation

Office Seal